

TRANSPORT FROM THE WAREHOUSE TO THE SHOW SITE FORM

IF YOU ARE SHIPPING FROM U.S.A. TO THE ADVANCE WAREHOUSE, SHIPMENTS MUST BE CLEARED AT THE BORDER.

Transport Services From the Advance Warehouse to the Show Site Fees:

Fees	
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GOODS MUST BE RECEIVED AT OUR WAREHOUSE AT THE LATEST 10 DAYS BEFORE THE FIRST DAY OF THE EVENT, AFTER THIS DATE A 25% WILL BE APPLIED FOR LATE ARRIVAL SURCHARGE. SHIPMENTS OVER 10,000 LBS OR 15 LINEAR FEET WILL BE REFUSED AT OUR WAREHOUSE AND MUST BE DELIVERED DIRECTLY TO SHOW SITE.

Advance Warehouse Address

	Exhibitor Name: _____
	Event Name: _____
	Event Date(s): _____
	Booth #: _____

Carrier/ Shipment Information

Name of carrier providing transportation services:			PRO #:
Goods Shipped From:			Shipping Date:
Number of Pieces	Dimensions (inches)		Weight (LBS)
Carton/Boxes	L W H		
Crates/Fiber Case	L W H		
Skid/Pallet	L W H		
Carpet/Other	L W H		
TOTAL			
IMPORTANT: North American logistics Services Inc. cannot accept uncrated goods. This merchandise must be delivered directly to the exhibit hall.			

Please make sure all arrangements have been made for your carrier to pick-up your freight from the show site address at the end of the event.

Section 3 - Terms of Payment and Security Deposit (Must be completed) Invoices are processed electronically and transmitted to email provided.

Send Bill To:	Company Name: _____		Email 1: _____	
	Address: _____		City: _____	
	Prov./State: _____		Postal/Zip: _____	
	Contact Name: _____		Phone #: _____	

Credit Card Required for Guarantee Purpose Only.

<input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> American Express			
Cardholder Name: _____		Card Account #: _____	
		Expiry Date: _____ CVC #: _____	
Cardholder's Signature: _____		Email: _____	
<p>Payments are due upon receipt of invoice. Invoices are submitted by email to the contact(s) provided or on file from previous transactions. Upon receiving Proforma Invoice (in the case of prepayment of services) OR Final Invoice, you will have the option of paying by one of the following methods:</p> <ul style="list-style-type: none"> • Credit Card – Via PayCargo payment portal: https://paycargo.com/vendors/north-american-logistics-services/ CAD and USD options are available – please select the appropriate account based on your invoice currency • Interac E-Transfer - nalsiepayments@nalsi.com (CAD Funds from Canadian financial institutions only) • EFT / Wire – Banking information available by responding to the original email that included invoice. • Cheque – Mail or courier to the address on your invoice 			
<p>Payment Guarantee: In order to ensure compensation is received for the services provided, a valid credit card is required prior to confirming your order. A transaction will not be processed unless there is a default on payment and we have had no communication regarding payment arrangements. Additional processing and administration fees will be assessed in the event of default and the guarantee transaction is processed. A 10% administrative surcharge will be assessed to any invoice where the guarantee method is manually processed. This may happen 60 days after invoice date. A \$100.00 collection charge will be assessed to any account forwarded to a collection agency. 2% interest charge may be assessed on invoices over 60 days.</p>			

If you are sending material to the advanced warehouse, you must complete and return this form to: North American Logistics Services Inc.
montreal@nalsi.com

Toronto/Head Office **Montreal/Eastern Region** **Vancouver/Western Region**
Tel: 905.951.1612 Tel: 514.847.1791 Tel: 778.328.2841